MINICODE

MiniTax ERP

MINITAX ERP

ENTERPRISE SOLUTION

ENTERPRISE

MASTER PROPOSAL

2026

ONE PLATFORM.
All Your Business.

ONE VISION.
Endless Possibilities.

ONE FUTURE.
Sustainable Growth.



These modules are just part of a comprehensive ERP solution
covering all business operations and institutional departments and more...

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Win your Business

EMPOWERING BUSINESSES.
SHAPING THE FUTURE.

MINICODE

SINCE 2010

Every successful enterprise starts with a vision.

We build the technology that turns vision into reality.

OUR VISION

Lead the future of business with smart solutions.

OUR MISSION

Empower organizations to achieve more through innovation and technology.

OUR VALUES

Integrity, Excellence, Innovation, and Client Success.

OUR COMMITMENT

Deliver value.
Build trust.
Grow together.

WWW.MINICODECO.COM

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SINCE 2010

Welcome Letter

> *Our mission is simple: to empower organizations with smart solutions, enabling them to focus on what matters most — their business."*

Dear Esteemed Partner,

Thank you for considering MiniCode and MiniTax ERP as your technology partner. We truly value the opportunity to present our enterprise solution and look forward to building a successful and long-term partnership.

At MiniCode, we believe that technology is more than software — it is a strategic enabler that transforms the way organizations operate, collaborate, and grow. Our flagship product, **MiniTax ERP**, is the result of more than a decade of innovation, industry experience, and a deep understanding of business challenges across diverse sectors.

This proposal outlines how our comprehensive ERP platform can help your organization streamline processes, enhance efficiency, gain real-time insights, and achieve sustainable growth.

We are committed to delivering exceptional value through advanced technology, continuous innovation, and dedicated support.

We look forward to the possibility of working together and contributing to your organization's success story.

Sincerely,

Mohamed El Sayed Soliman

Mohamed El Sayed Soliman
Chairman of the Board
MiniCode Co.

Focused on Your Success | Driven by Innovation | Built on Partnership | Committed to Excellence

www.minicodeco.com

MINICODE
EMPOWERING GROWTH

PLATFORM
00

MINITAX ERP

The Intelligent Platform
for Modern Enterprises

MiniTax ERP is a unified platform that connects people, processes, and data across all departments, empowering your organization to operate smarter, faster, and more efficiently.



ONE PLATFORM. UNLIMITED BUSINESS POSSIBILITIES.

All your business operations working together on a single, secure and intelligent platform.

From strategy to execution, MiniTax ERP delivers **visibility, control, and collaboration** across your entire enterprise.

UNIFIED & INTEGRATED
All departments on one connected platform.

REAL-TIME VISIBILITY
Instant insights for smarter and faster decisions.

SECURE & RELIABLE
Enterprise-grade security to protect your data.

SCALABLE & FLEXIBLE
Grows with your business, adapts to your needs.

SMARTER AUTOMATION
Automate repetitive tasks and focus on what matters.

"Technology is not just about software.
It's about **transforming** the way organizations think, work, and grow.

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EMPOWERING GROWTH

MODULE 01

MINITAX ERP

01 | Finance Management

Complete Financial Control. Smarter Decisions.

MiniTax ERP Finance Management provides a comprehensive and integrated suite of tools to manage your financial operations with accuracy, transparency, and compliance. Gain real-time visibility into your financial performance and make confident, data-driven decisions.



02 HRM
03 Payroll
04 CRM
05 Sales
06 Purchasing

BUSINESS BENEFITS

Financial Visibility
Real-time insights into your financial position and performance.

Better Decision Making
Accurate data and analysis to support strategic decisions.

Cost Control
Track expenses, control budgets, and improve profitability.

Compliance & Accuracy
Ensure compliance with local and international standards.

Operational Efficiency
Automate processes and reduce manual work.

KEY FEATURES

General Ledger
Multi-currency, multi-branch general ledger with real-time posting and drill-down.

Accounts Payable
Manage vendor invoices, payments, approvals, and aging efficiently.

Accounts Receivable
Track customer invoices, receipts, and aging to improve cash flow.

Cash Management
Monitor cash positions, bank accounts, and daily liquidity.

Budgeting & Forecasting
Plan budgets, monitor actuals, and forecast future performance.

Fixed Assets
Manage the entire asset lifecycle from acquisition to depreciation and disposal.

Multi-Currency
Operate in multiple currencies with full revaluation and consolidation.

Financial Reports
Pre-built financial statements and customizable reports.

Audit & Compliance
Complete audit trail and controls to ensure transparency.

Period & Closing
Streamlined period management and automated closing process.

MODULES INCLUDED IN FINANCE

General Ledger · Accounts Payable · Accounts Receivable · Cash Management · Fixed Assets · Budgeting · Multi-Currency · Financial Reports · Audit & Compliance · Period Management

"Finance is not just about numbers, it's about understanding your business"

ACCURATE DATA You Can Trust
INSIGHTS You Can Act On
GROWTH You Can Measure
SUCCESS You Can Achieve

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MINITAX ERP

02 | Human Resources Management

Empower People. Build Performance.

MiniTax ERP HRM helps you attract, develop, and retain top talent while ensuring compliance, transparency, and employee satisfaction across the entire employee lifecycle.



Empowered Workforce
Higher engagement and productivity

Smarter HR Operations
Automated processes and accurate data

Better Decisions
Real-time insights for strategic HR planning

BUSINESS BENEFITS

Attract & Retain Talent
Build a strong employer brand and improve employee retention.

Improve Productivity
Empower employees with the right tools and information.

Ensure Compliance
Stay compliant with labor laws and company policies.

Data-Driven HR Decisions
Leverage analytics to make informed workforce decisions.

Enhance Employee Experience
Streamline processes and deliver a better employee journey.

KEY FEATURES

Organization Management
Define company structure, departments, positions, and reporting lines.

Recruitment Management
Manage job openings, applicant tracking, and interview workflows.

Employee Information
Centralized employee data, documents, and employment history.

Attendance & Leave
Track attendance, manage leaves, and ensure accurate time records.

Performance Management
Set goals, conduct appraisals, and improve employee performance.

Training & Development
Plan training programs and track employee skill development.

Compensation & Benefits
Manage salaries, allowances, bonuses, and benefits programs.

Payroll Integration
Seamless integration with payroll for accurate and timely payments.

Employee Self-Service
Empower employees to access their information and make requests.

HR Analytics & Reports
Real-time dashboards and reports for better HR insights.

MODULES INCLUDED IN HRM

Organization Management · Recruitment Management · Employee Information · Attendance & Leave · Performance Management · Training & Development · Compensation & Benefits · Payroll Integration · Self-Service · HR Analytics & Reports

"Great HR is not just about managing people, it's about inspiring potential and

ENGAGED EMPLOYEES Stronger Culture
EFFICIENT PROCESSES Lower Costs
ACCURATE DATA Better Insights
COMPLIANT & SECURE Peace of Mind

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MODULE 03

MINITAX ERP

03 CRM Management

Stronger Relationships. Sustainable Growth.

MiniTax ERP CRM helps you build stronger customer relationships, streamline sales processes, and increase customer satisfaction — from lead generation to loyal customer.



360° Customer View
Centralized customer information and history.

Increase Sales Efficiency
Streamline processes and close more deals.

Build Lasting Relationships
Deliver better service and boost loyalty.

BUSINESS BENEFITS

Improve Customer Relationships
Build stronger and longer-lasting relationships with your customers.

Increase Sales & Conversions
Manage your pipeline effectively and convert more leads into customers.

Better Customer Service
Respond faster and resolve issues to improve satisfaction.

Data-Driven Decisions
Use real-time data and analytics to make smarter decisions.

Drive Revenue Growth
Identify opportunities, upsell, and increase customer lifetime value.

KEY FEATURES

Lead Management
Capture, track, and qualify leads from multiple sources.

Opportunity Management
Track opportunities through every stage of the sales pipeline.

Contact & Account Management
Manage contacts, accounts, and their interaction history.

Activity & Task Management
Organize tasks, calls, meetings, and follow-ups efficiently.

Customer Communication
Communicate with customers via email, calls, and meetings.

Sales Automation
Automate workflows and reduce manual work.

Marketing Campaigns
Plan and manage targeted campaigns effectively.

Reports & Analytics
Powerful reports and dashboards for better insights.

Mobile CRM
Access your CRM anytime, anywhere with mobile.

MODULES INCLUDED IN CRM

- Leads Management
- Opportunities Pipeline
- Contacts & Accounts
- Activities & Tasks
- Communication Center
- Campaign Management
- Reports & Analytics
- Sales Automation
- Mobile Access

"Great relationships don't just happen, they are built with understanding,

- CUSTOMER CENTRIC
- HIGHER CONVERSIONS
- REAL-TIME INSIGHTS
- BETTER SERVICE FASTER RESPONSE
- SUSTAINABLE GROWTH

01 Finance
02 HRM
04 Payroll
05 Sales
06 Purchasing

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EMPOWERING GROWTH

MODULE 04

MINITAX ERP

04 Inventory & Warehouse Management

Right Stock. Right Place. Right Time.

MiniTax ERP Inventory & Warehouse Management gives you full control over your stock, warehouses, and inventory operations to reduce costs, eliminate stockouts, and improve efficiency across your supply chain.



Optimize Inventory
Maintain optimal stock levels and reduce holding costs.

Improve Accuracy
Real-time tracking ensures accurate inventory records.

Streamline Operations
Automate warehouse processes and boost operational efficiency.

01 Finance
02 HRM
03 CRM
05 Sales
06 Purchasing

BUSINESS BENEFITS

Reduce Stockouts
Ensure product availability and improve customer satisfaction.

Lower Inventory Costs
Optimize stock levels and minimize excess inventory.

Improve Warehouse Productivity
Streamline processes and increase warehouse efficiency.

Better Traceability
Track every item by batch, serial number, or lot for complete visibility.

Data-Driven Decisions
Leverage real-time data and reports for smarter inventory planning.

KEY FEATURES

Item Management
Manage items, categories, units, barcodes, brands, and attributes.

Multi-Warehouse
Manage multiple warehouses and locations with ease.

Stock Control
Track real-time stock levels, reserved stock, and available stock.

Stock Movements
Manage all stock transactions including receipts, issues, transfers, and adjustments.

Batch & Serial Tracking
Track items by batch, serial number, lot, expiry date, and more.

Reorder Management
Set reorder levels and get alerts to replenish stock on time.

Stock Valuation
Multiple valuation methods: FIFO, LIFO, Average, and Weighted Average.

Cycle Counting
Perform cycle counts and maintain inventory accuracy.

Inventory Reporting
Comprehensive reports and dashboards for inventory analysis.

Pick, Pack & Ship
Streamline picking, packing, and shipping operations.

Mobile Warehouse
Use mobile devices for receiving, picking, and stock updates.

Integrations
Seamless integration with purchasing, sales, accounting, and manufacturing.

MODULES INCLUDED IN INVENTORY & WAREHOUSE

Items & Categories · Warehouses & Locations · Stock Control · Stock Movements · Batch & Serial Tracking · Reorder Management · Stock Valuation · Reports & Analytics · Mobile Warehouse

"Efficient inventory management is the key to customer satisfaction"

RIGHT STOCK · LOWER COSTS · ACCURATE DATA · HAPPY CUSTOMERS · BUSINESS GROWTH

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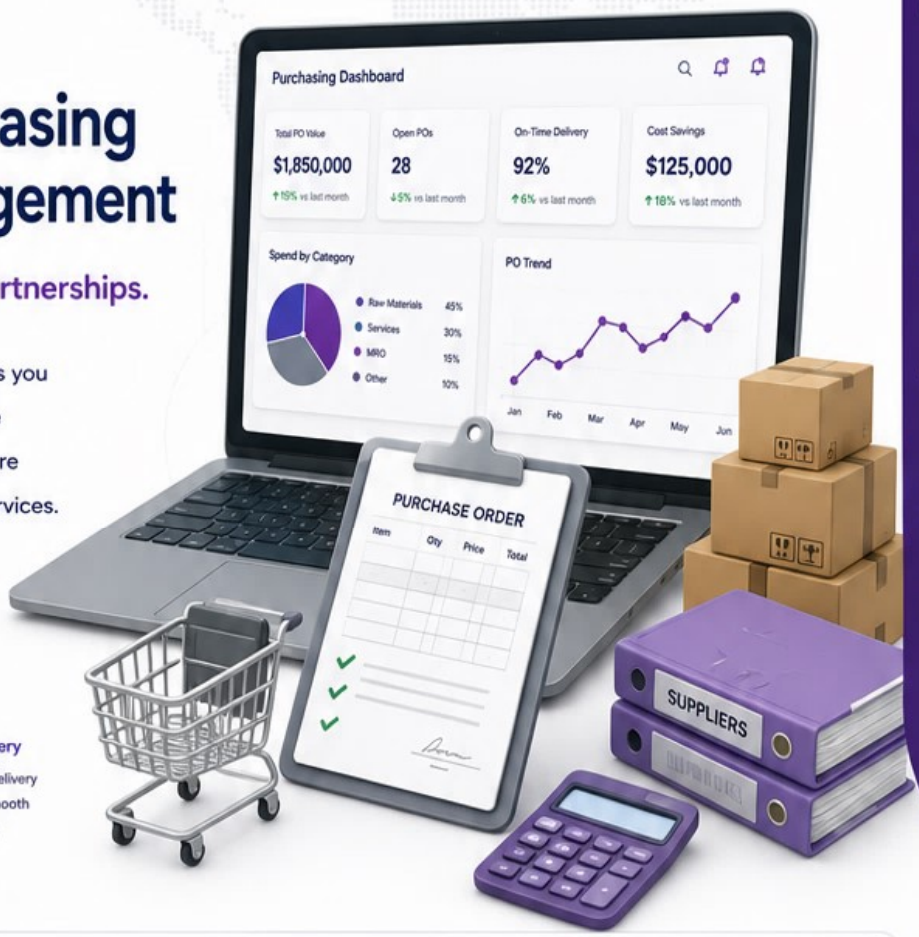
MODULE 05

MINITAX ERP

05 Purchasing Management

Smart Procurement. Strong Partnerships.

MiniTax ERP Purchasing Management helps you streamline procurement processes, manage suppliers efficiently, control costs, and ensure timely delivery of the right materials and services.



Optimized Procurement
Get the right goods and services at the best value.

Cost Control
Negotiate better prices and reduce procurement costs.

Timely Delivery
Ensure on-time delivery and maintain smooth operations.

BUSINESS BENEFITS

Reduce Procurement Costs
Negotiate better prices and terms with suppliers.

Improve Supplier Performance
Evaluate and monitor supplier performance to ensure quality and reliability.

Ensure Timely Delivery
Track orders and deliveries to avoid delays and disruptions.

Better Budget Control
Plan purchases effectively and stay within budget.

Increase Transparency
Maintain complete visibility and traceability of all procurement activities.

KEY FEATURES

Purchase Requisition
Create and manage purchase requests with approval workflows.

Purchase Orders
Generate POs, send to suppliers, and track status effortlessly.

Supplier Management
Maintain supplier information, contacts, ratings, and performance history.

Quotation Management
Request and compare quotations to get the best offers.

Goods Receipt
Record received items, inspect quality, and update inventory.

Purchase Returns
Manage return processes and track credits or replacements.

Price & Discount Control
Manage pricing, discounts, and special agreements.

Payment Terms
Define and manage payment terms and schedules.

Landed Cost Management
Calculate total landed cost including freight, duties, and other expenses.

Budget Control
Set purchase budgets and monitor spending against budgets.

Approval Workflows
Multi-level approvals to ensure compliance and control.

Analytics & Reports
Real-time reports and dashboards for smarter procurement decisions.

MODULES INCLUDED IN PURCHASING MANAGEMENT

Requisitions · Quotations · Purchase Orders · Supplier Management · Goods Receipt · Purchase Returns · Payments & Terms · Budget Control · Analytics & Reports

"Effective purchasing is not just about buying, it's about building value, reducing risk, and

LOWER COSTS Better Pricing
STRONGER SUPPLIERS Reliable Partners
ON-TIME DELIVERY Right Goods
FULL CONTROL Complete Visibility
VALUE CREATION Smart Procurement

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EMPOWERING GROWTH

MODULE 06

01 Finance
02 HRM
03 CRM
04 Inventory
05 Purchasing

MINITAX ERP

06 Manufacturing Management

Plan Smarter. Produce Better. Deliver Excellence.

MiniTax ERP Manufacturing Management helps you plan production, manage resources, control quality, and optimize every step of the manufacturing process to improve efficiency and profitability.



Efficient Production
Optimize resources and maximize production output.

Better Planning & Control
Plan, schedule, and monitor production with accuracy.

Quality Assurance
Ensure product quality and compliance at every stage.

Lower Costs Higher Profits
Reduce waste, control costs, and improve overall profitability.

BUSINESS BENEFITS

Optimize Production Efficiency
Improve machine utilization and reduce production cycle times.

Reduce Manufacturing Costs
Minimize waste, rework, and downtime to lower overall costs.

Ensure Product Quality
Implement quality checks and control standards at every stage.

Improve Delivery Performance
Meet customer demand with on-time and in-full delivery.

Better Resource Management
Efficiently manage machines, labor, and materials.

Data-Driven Decisions
Use real-time data and analytics to improve planning and performance.

KEY FEATURES

Bill of Materials (BOM)
Define multi-level BOMs and manage revisions effectively.

Production Planning
Plan production based on demand, capacity, and material availability.

Work Orders
Create and manage work orders to track production from start to finish.

Routing & Operations
Define routing steps, work centers, and operation details.

Material Requirements Planning (MRP)
Calculate material needs automatically to avoid shortages and overstock.

Production Scheduling
Schedule production orders and optimize resource allocation.

Shop Floor Control
Monitor shop floor activities and track real-time production progress.

Quality Management
Perform quality inspections and maintain quality records and reports.

Resource Management
Manage machines, tools, labor, and work centers efficiently.

Costing & Variance
Calculate production costs and analyze variances accurately.

By-Product & Scrap Management
Track by-products and scrap to reduce waste and improve profitability.

Production Reporting
Get real-time reports and analytics to monitor performance.

MODULES INCLUDED IN MANUFACTURING MANAGEMENT

BOM Management · Production Planning · Work Orders · Routing & Operations · MRP · Scheduling · Shop Floor Control · Quality Management · Costing & Variance · Reports & Analytics · By-Product & Scrap

"Great manufacturing is not just about machines, it's about processes, people, and the pursuit

HIGHER EFFICIENCY Optimize Every Step
LOWER COSTS Reduce Waste
BETTER QUALITY Deliver Excellence
ON-TIME DELIVERY Delight Customers
CONTINUOUS IMPROVEMENT Innovate, Improve,

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MODULE 07

MINITAX ERP

07 | Sales Management

Convert Opportunities. Accelerate Revenue.

MiniTax ERP Sales Management helps you manage the complete sales cycle — from quotations and orders to delivery, invoicing, collections, and performance analysis.



Increase Revenue
Convert more leads and close more deals to grow revenue.

Shorten Sales Cycles
Streamline processes to reduce cycle time and accelerate sales.

Improve Customer Experience
Deliver better service and build stronger, lasting relationships.

Strengthen Sales Control
Enforce pricing, approvals and policies for better compliance.

Gain Real-Time Visibility
Access real-time insights to make faster and smarter decisions.

BUSINESS BENEFITS

Increase Revenue
Drive more opportunities and close more deals.

Shorten Sales Cycles
Automate processes to reduce lead time and speed up conversions.

Improve Customer Experience
Deliver accurate, timely and consistent service across every touchpoint.

Strengthen Sales Control
Enforce pricing, approvals and policies to ensure compliance.

Gain Real-Time Visibility
Monitor performance and pipeline in real time to act faster.

KEY FEATURES

Quotations & Pricing
Create accurate quotations with flexible pricing and validity control.

Sales Orders
Convert quotations to orders and manage fulfillment efficiently.

Customer Management
Maintain customer profiles, contacts, credit limits and transaction history.

Pricing & Discounts
Define pricing rules, discounts and schemes to maximize sales.

Delivery Management
Plan, schedule and track deliveries to ensure on-time fulfillment.

Sales Invoicing
Generate invoices accurately and manage taxes and billing.

Returns & Credit Notes
Manage returns, issue credit notes and adjust receivables seamlessly.

Sales Targets
Set targets for teams and individuals and track achievement.

Commission Management
Calculate and process commissions accurately and transparently.

Approval Workflows
Enforce multi-level approvals for orders, discounts and more.

Sales Analytics
Analyze pipeline, sales performance and trends with actionable insights.

Mobile Sales
Manage sales, orders and customers on the go, anywhere.

MODULES INCLUDED IN SALES MANAGEMENT

Quotations · Sales Orders · Customers · Pricing · Deliveries · Invoicing · Returns · Targets · Commissions · Analytics

"Great sales performance is not just about closing deals — it is about creating value, building trust, and growing profitable

HIGHER REVENUE More Deals More Growth
SHORTER CYCLES Faster Processes Better Conversions
HAPPIER CUSTOMERS Stronger Relationships Loyal Customers
REAL-TIME INSIGHTS Smarter Decisions Better Outcomes
SUSTAINABLE GROWTH Consistent Performance Lasting Success

06 Manufacturing
07 Sales
08 Finance
09 HRM
10 CRM
11 Inventory
12 Purchasing

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EMPOWERING GROWTH

MODULE 08

MINITAX ERP

08 | Payroll Management

Accurate Payroll. Confident People.

MiniTax ERP Payroll Management automates payroll calculations, earnings, deductions, taxes, benefits, loans, settlements, and secure salary payments with accuracy and compliance.



- **Accurate Calculations** — Ensure precise payroll calculations and eliminate errors.
- **Faster Payroll Processing** — Automate processes and complete payroll in less time.
- **Ensure Compliance** — Stay compliant with tax laws, social insurance, and regulations.
- **Protect Confidential Data** — Secure employee and payroll data with role-based access.
- **Improve Employee Trust** — Timely salaries and transparency build employee confidence.

KEY FEATURES

- **Payroll Structures** — Define salary structures, grades, components, and pay rules.
- **Earnings & Deductions** — Manage all earnings, allowances, deductions, and reimbursements.
- **Tax & Social Insurance** — Calculate taxes and social insurance based on automated rules.
- **Attendance Integration** — Integrate attendance and leave data for accurate payroll.
- **Loans & Advances** — Manage employee loans, advances, and repayment schedules.
- **Overtime Calculation** — Automatically calculate overtime, night shifts, and additional pay.
- **Payroll Runs** — Run payroll for selected periods with validation and checkpoints.
- **Bank Transfers** — Process secure salary payments through bank transfers.
- **Payslips** — Generate digital payslips with full breakdown of earnings and deductions.
- **Final Settlements** — Process final settlements, clear dues, and generate exit documents.
- **Payroll Approvals** — Multi-level approvals for payroll review and authorization.
- **Payroll Analytics** — Analyze payroll costs, trends, and insights with smart reports.

MODULES INCLUDED IN PAYROLL MANAGEMENT

Salary Structures · Earnings · Deductions · Taxes · Attendance · Loans · Payroll Runs · Payments · Payslips · Settlements · Reports

Payroll is not just a calculation — it is a promise of accuracy, trust.

- **ACCURACY** — Eliminate errors and
- **COMPLIANCE** — Stay compliant with
- **SECURITY** — Protect sensitive
- **TIMELY PAY** — Pay on time,
- **EMPLOYEE TRUST** — Build trust through

06 Manufacturing
07 Finance
08 Payroll
09 HRM
10 CRM
11 Inventory
12 Purchasing

MINICODE
EMPOWERING GROWTH

MINITAX ERP

09 Projects & Contract Management

Plan Precisely. Execute Confidently.

MiniTax ERP Projects & Contract Management connects planning, budgets, resources, tasks, contracts, billing, costs, and progress to deliver projects on time and within budget.



On-Time Delivery
Plan, monitor, and track progress to meet project deadlines.

Budget Control
Control budgets, costs, and cash flow to maximize financial performance.

Better Collaboration
Connect teams, tasks, and stakeholders for seamless project execution.

Resource Optimization
Allocate the right resources to the right tasks at the right time.

BUSINESS BENEFITS

On-Time Delivery
Improve schedule adherence and ensure projects are completed on time.

Budget Control
Keep projects within budget and improve financial outcomes.

Better Collaboration
Enhance communication and alignment across teams and stakeholders.

Resource Optimization
Maximize resource utilization and reduce overallocation.

Real-Time Visibility
Monitor progress, costs, and risks with real-time dashboards.

KEY FEATURES

Project Planning
Define project scope, objectives, timelines, and deliverables.

Work Breakdown Structure
Break down projects into manageable phases and tasks.

Task Management
Create, assign, and track tasks with priority and dependencies.

Milestones
Define and track key milestones to measure project progress.

Resource Planning
Plan and allocate resources based on skills and availability.

Project Budgets
Create budgets, allocate costs, and monitor financial plans.

Cost Tracking
Track actual costs, committed costs, and cost variances.

Contract Management
Manage contracts, terms, renewals, and compliance in one place.

Progress Billing
Generate invoices based on milestones, percent complete, or T&M.

Change Orders
Manage change requests, approvals, and impact on scope, time, and cost.

Project Documents
Store, organize, and share project documents securely.

Project Analytics
Analyze performance with dashboards and custom reports.

MODULES INCLUDED IN PROJECTS & CONTRACT MANAGEMENT

Planning · WBS · Tasks · Milestones · Resources · Budgets · Costs · Contracts · Billing · Documents · Analytics

"Successful projects are built on clear plans, connected teams, controlled costs, and complete visibility."

ON-TIME DELIVERY Complete Projects On Schedule

BUDGET CONTROL Stay Within Budget, Maximize Value

BETTER COLLABORATION Connect Teams, Drive Results

REAL-TIME VISIBILITY See Progress, Act Faster

PROJECT SUCCESS Plan Well, Execute Right, Deliver Excellence

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EMPOWERING GROWTH

MINITAX ERP

10 Fixed Assets Management

Control Every Asset. Maximize Every Value.

MiniTax ERP Fixed Assets Management controls the complete asset lifecycle — from acquisition and activation to assignment, depreciation, maintenance, transfer, revaluation, and disposal.



Complete Asset Visibility
Get a 360° view of all assets across locations, categories, and statuses.

Accurate Depreciation
Apply rules consistently to compute precise depreciation and net book value.

Stronger Accountability
Track ownership, assignment, and movement for better control and responsibility.

Better Maintenance Planning
Plan preventive maintenance and reduce downtime to extend asset life.

Compliance & Audit Readiness
Maintain accurate records and reports to ensure audit and regulatory compliance.

BUSINESS BENEFITS

Complete Asset Visibility
Get a 360° view of all assets across locations and categories.

Accurate Depreciation
Ensure precise depreciation and reliable net book values.

Stronger Accountability
Track ownership and assignment for greater control.

Better Maintenance Planning
Schedule and monitor maintenance to reduce downtime and cost.

Compliance & Audit Readiness
Maintain accurate records and reports to ensure audit and compliance.

KEY FEATURES

Asset Master
Maintain comprehensive details of all fixed assets in one place.

Asset Classification
Classify assets by category, location, department, or custom criteria.

Acquisition & Activation
Record asset purchase details and activate assets for use.

Asset Assignment
Assign assets to employees, departments, or cost centers.

Asset Transfer
Transfer assets across locations, departments, or employees.

Depreciation
Configure rules and calculate depreciation automatically.

Maintenance History
Track maintenance activities, costs, and service providers.

Asset Revaluation
Revalue assets to reflect current market value and changes.

Asset Impairment
Identify and record impairment to reflect true asset value.

Physical Count
Conduct physical verification and reconcile differences efficiently.

Asset Disposal
Dispose assets with proper approval and maintain complete records.

Asset Reports
Generate insightful reports for analysis, compliance, and decision-making.

MODULES INCLUDED IN FIXED ASSETS MANAGEMENT

Asset Master · Classification · Activation · Assignment · Transfer · Depreciation · Maintenance · Revaluation · Count · Disposal · Reports

"Every asset has a lifecycle. MiniTax ERP gives you the control to protect its value at every stage."

COMPLETE VISIBILITY See all assets, everywhere

ACCURATE VALUATION Reliable depreciation and valuations

LOWER RISK Better control and compliance

HIGHER UTILIZATION Right asset, right user, right time

GREATER VALUE Protect and maximize asset returns

MINICODE
EMPOWERING GROWTH

MODULE 11

01 Finance
02 HRM
03 CRM
04 Inventory
05 Purchasing
06 Production Planning
07 Production Execution
08 Costing & Finance
09 Maintenance
10 Reports & Analytics
11 Quality Management
12 Admin & Settings

MINITAX ERP

11 Quality Management

Build Quality In. Keep Excellence Consistent.

MiniTax ERP Quality Management helps you maintain high standards, ensure compliance, and drive continuous improvement across every process, product, and supplier.



Consistent Product Quality
Maintain uniform standards and deliver reliable products.

Reduce Defects & Waste
Identify issues early and minimize rework and scrap.

Ensure Compliance
Meet regulatory and industry requirements with confidence.

Faster Corrective Action
Detect, resolve, and prevent issues with agility.

Stronger Customer Confidence
Build trust through quality products and continuous improvement.

KEY FEATURES

Quality Plans
Define quality objectives, standards, and control methods for products and processes.

Inspection Management
Plan and execute inspections, record results, and track acceptance criteria.

Quality Checkpoints
Set critical checkpoints throughout the process to ensure quality at every stage.

Nonconformance Management
Capture, classify, and track nonconformances to closure.

Corrective & Preventive Actions
Manage CAPA activities to eliminate causes and prevent recurrence.

Root Cause Analysis
Identify root causes using powerful RCA tools and methodologies.

Supplier Quality
Evaluate supplier performance and drive quality improvement.

Customer Complaints
Log, investigate, and resolve customer complaints efficiently.

Audit Management
Plan audits, assign tasks, record findings, and ensure follow-up.

Quality Documents
Centralize quality documents, SOPs, and records with controlled access.

Quality KPIs
Monitor key quality indicators and track performance in real time.

Quality Reports
Generate insightful reports and dashboards for data-driven decisions.

MODULES INCLUDED IN QUALITY MANAGEMENT

BOM Management · Production Planning · Work Orders · Routing & Operations · MRP · Scheduling · Shop Floor Control · **Quality Management** · Costing & Variance · Reports & Analytics · By-Product & Scrap

> Quality is not a final check — it is a discipline embedded in every process.

HIGHER EFFICIENCY — Optimize Every Step
LOWER COSTS — Reduce Waste, Increase Margins
BETTER QUALITY — Deliver Excellence Every Time
ON-TIME DELIVERY — Delight Customers Every Time
CONTINUOUS IMPROVEMENT — Innovate, Improve, Succeed

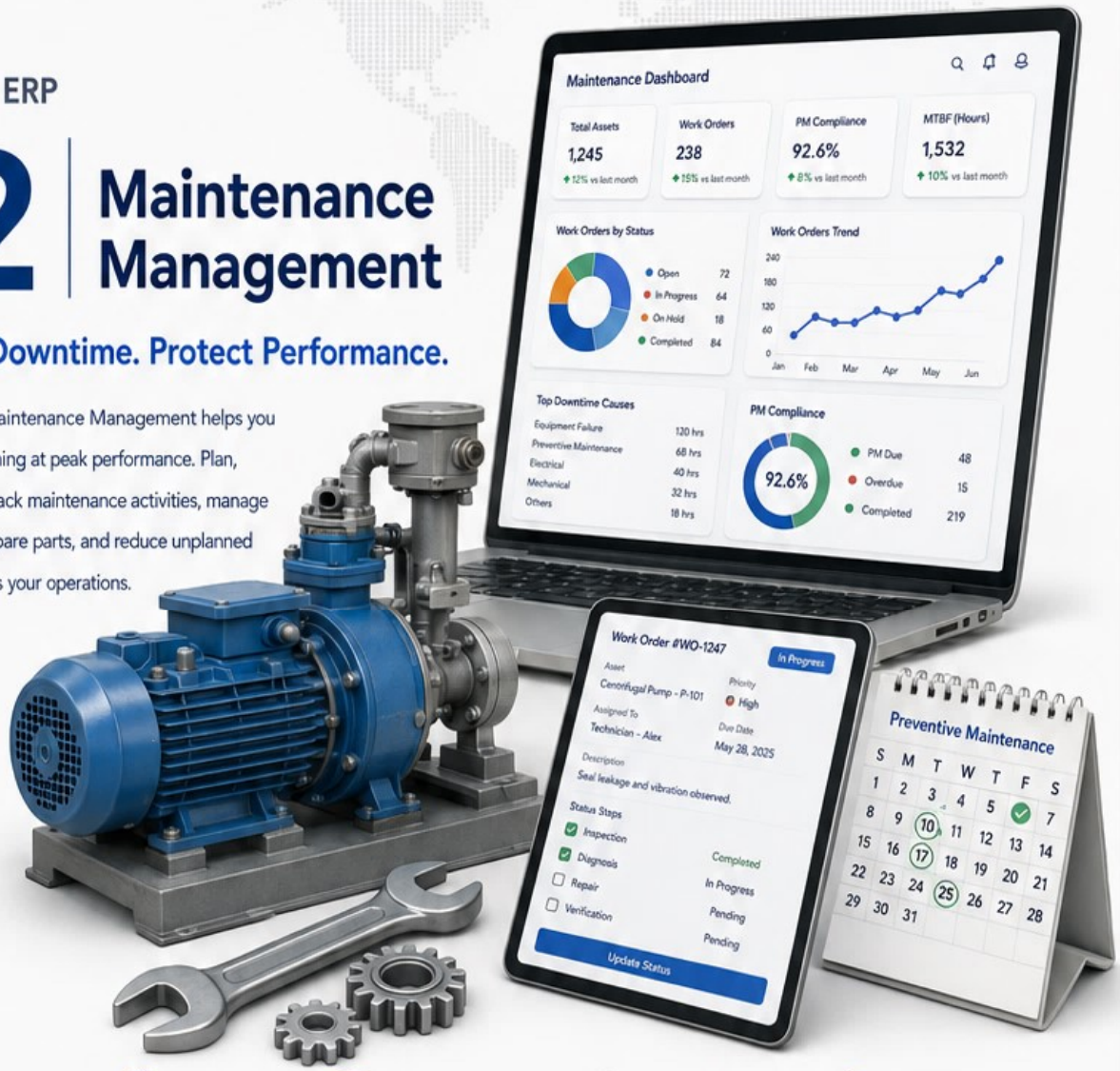
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EMPOWERING GROWTH

MINITAX ERP

12 | Maintenance Management

Prevent Downtime. Protect Performance.

MiniTax ERP Maintenance Management helps you keep assets running at peak performance. Plan, schedule, and track maintenance activities, manage resources and spare parts, and reduce unplanned downtime across your operations.



Reduce Downtime
Minimize equipment breakdowns and unplanned stops.

Extend Asset Life
Implement proactive maintenance to prolong asset lifespan.

Lower Maintenance Costs
Optimize resources and reduce repair and replacement costs.

Improve Safety
Ensure safe equipment operation and protect your workforce.

Increase Operational Reliability
Maintain consistent performance and meet operational targets.

BUSINESS BENEFITS

Reduce Downtime
Detect issues early and resolve problems before they disrupt operations.

Extend Asset Life
Planned maintenance helps assets perform better for longer.

Lower Maintenance Costs
Optimize labor, spare parts, and maintenance processes.

Improve Safety
Ensure compliance and reduce operational risks.

Increase Operational Reliability
Deliver consistent performance and higher uptime.

KEY FEATURES

Equipment Registry
Maintain a centralized record of all assets and their specifications.

Preventive Maintenance
Plan and automate routine maintenance to prevent failures.

Corrective Maintenance
Respond and resolve breakdowns quickly and effectively.

Maintenance Requests
Capture and manage maintenance needs from users.

Work Orders
Create, prioritize, and track work orders end-to-end.

Maintenance Scheduling
Schedule tasks, set frequencies, and manage maintenance calendars.

Spare Parts
Manage inventory of spare parts and track usage.

Technician Assignment
Assign the right technicians based on skills, availability, and workload.

Failure Analysis
Analyze failures and identify root causes to prevent recurrence.

Meter Readings
Capture and track meter readings for assets and equipment.

Maintenance Costs
Track labor, parts, and other costs by asset, location, or period.

Maintenance Analytics
Gain insights with KPIs, dashboards, and trend analysis.

MODULES INCLUDED IN MAINTENANCE MANAGEMENT

Equipment Registry · Preventive Maintenance · Corrective Maintenance · Maintenance Requests · Work Orders · Maintenance Scheduling · Spare Parts · Technician Assignment · Failure Analysis · Meter Readings · Maintenance Costs · Maintenance Analytics

"Reliable operations begin with maintenance that is planned, connected, and measurable."

LOWER DOWNTIME
Keep assets running

LOWER COSTS
Optimize resources

HIGHER RELIABILITY
Improve uptime

COMPLIANCE & SAFETY
Ensure safety and meet

DATA-DRIVEN INSIGHTS
Make smarter decisions

MINITAX ERP

13 Business Intelligence & Reports

Turn Data Into Decisions.

MiniTax ERP Business Intelligence & Reports empowers you with real-time insights, interactive dashboards, and advanced analytics to monitor performance, uncover trends, and drive confident business decisions.



One Source of Truth

Consolidate data from all modules into a single, trusted source.

Real-Time Visibility

Get real-time insights into key metrics and business performance.

Faster Decisions

Access the right data at the right time to act with confidence.

Performance Accountability

Track goals, measure results, and drive accountability.

Predictive Insight

Identify trends, forecast outcomes, and stay ahead of change.

KEY FEATURES

Executive Dashboards
Role-based dashboards with real-time KPIs at a glance.

Financial Analytics
Analyze profitability, cash flow, budgets, and financial ratios.

Sales Analytics
Track sales trends, conversion, top customers, and performance.

Inventory Analytics
Monitor stock levels, turnover, aging, and inventory performance.

HR Analytics
Analyze workforce metrics, attendance, productivity, and cost.

Project Analytics
Track project progress, costs, timelines, and resource utilization.

Manufacturing Analytics
Monitor production KPIs, efficiency, downtime, and quality performance.

Custom Reports
Create custom reports with filters, grouping, and visual charts.

KPI Management
Define, monitor, and manage KPIs aligned with business goals.

Drill-Down Analysis
Drill down from summary views to detailed transaction level.

Alerts & Notifications
Set alerts for key metrics and get notified on deviations.

Data Export
Export reports and data in PDF, Excel, CSV, and other formats.

MODULES INCLUDED IN BUSINESS INTELLIGENCE & REPORTS

Executive Dashboards · Financial Analytics · Sales Analytics · Inventory Analytics · HR Analytics · Project Analytics · Manufacturing Analytics · Custom Reports · KPI Management · Drill-Down Analysis · Alerts & Notifications · Data Export

Data becomes valuable when it is clear, connected, and ready for action.

SMART INSIGHTS Better Visibility Stronger Decisions

REAL-TIME ANALYTICS Up-to-Date Data Actionable Insights

PERFORMANCE DRIVEN Measure, Analyze Improve Continuously

DATA EMPOWERED Insights That Drive Business Growth

MINICODE
EMPOWERING GROWTH

MINITAX ERP

14 AI & Intelligent Automation

Automate Smarter. Decide Faster.

MiniTax ERP AI & Intelligent Automation leverages advanced AI, machine learning, and automation to streamline processes, enhance decision-making, and deliver intelligent insights across your enterprise.



Reduce Repetitive Work
Automate routine tasks and eliminate manual effort across processes.

Improve Accuracy
Minimize errors with intelligent validation and automation.

Detect Risks Earlier
Identify anomalies and potential issues before they impact the business.

Accelerate Decisions
Deliver real-time insights and recommendations to act with confidence.

Scale Operational Intelligence
Increase capacity and performance with AI that learns and adapts.

KEY FEATURES

1. Intelligent Assistant
AI assistant to guide users, answer questions, and simplify everyday work.

2. Document Understanding
Extract, read, and understand data from invoices, contracts, and business documents.

3. Workflow Automation
Design and automate workflows with intelligent triggers and actions.

4. Predictive Analytics
Use historical data to forecast outcomes and support strategic planning.

5. Anomaly Detection
Detect unusual patterns and outliers to reduce fraud and errors.

6. Smart Recommendations
Get AI-driven suggestions to optimize actions and improve results.

7. Natural Language Queries
Ask questions in plain language and get instant, context-aware answers.

8. Automated Classification
Automatically classify and tag data for faster search, routing, and compliance.

9. Forecasting
Predict demand, cash flow, inventory, and other key business metrics.

10. Approval Intelligence
Recommend approvers and flag risks to speed up approvals securely.

11. Process Monitoring
Continuously monitor processes and highlight delays or bottlenecks.

12. AI-Powered Reports
Generate intelligent reports with insights, summaries, and explanations.

MODULES INCLUDED IN AI & INTELLIGENT AUTOMATION

Intelligent Assistant · Document Understanding · Workflow Automation · Predictive Analytics · Anomaly Detection · Smart Recommendations · Natural Language Queries · Automated Classification · Forecasting · Approval Intelligence · Process Monitoring · AI-Powered Reports

> "Artificial intelligence is most powerful when it turns everyday work into continuous improvement."

AUTOMATE ROUTINE WORK Save Time
IMPROVE ACCURACY Reduce Errors
DETECT RISKS EARLIER Stay Ahead
ACCELERATE DECISIONS Act with Confidence
SCALE INTELLIGENCE Grow Smarter

MINITAX ERP ENTERPRISE MASTER PROPOSAL

Enterprise Security & Compliance

Secure by Design. Trusted by Enterprise.

MiniTax ERP is built with a security-first mindset, ensuring your data, processes, and operations are always protected, compliant, and resilient.



OUR SECURITY PILLARS

ROLE-BASED ACCESS CONTROL
Granular permissions ensure the right access for the right users.

DATA ENCRYPTION
End-to-end encryption safeguards data at rest and in transit.

AUDIT TRAILS
Comprehensive logging for transparency, traceability, and audits.

BACKUP & RECOVERY
Automated backups and rapid recovery to ensure business continuity.

SEGREGATION OF DUTIES
Minimize risks with defined roles and separation of responsibilities.

COMPLIANCE CONTROLS
Built-in controls to meet global standards and regulatory requirements.

LAYERED SECURITY ARCHITECTURE



USERS	Secure access for employees, partners, and stakeholders.
IDENTITY & ACCESS	Authentication, authorization, and single sign-on for seamless, secure access.
APPLICATION SECURITY	Secure coding, vulnerability management, and continuous monitoring.
DATA SECURITY	Data classification, encryption, and loss prevention.
INFRASTRUCTURE	Secure cloud infrastructure with network protection and threat detection.

Security is not an add-on.
It is embedded across every layer of MiniTax ERP.

MiniTax ERP

Implementation Approach

A Structured Journey From Vision to Value.

MiniTax ERP implementations follow a proven, phased approach that ensures alignment, minimizes risk, and delivers measurable business outcomes.



01 DISCOVERY & ASSESSMENT
Understand business objectives, processes, and current systems to build a strong foundation.

02 SOLUTION DESIGN
Define the future state, solution architecture, workflows, and success metrics.

03 CONFIGURATION & DEVELOPMENT
Configure MiniTax ERP to fit requirements and extend where needed with best practices.

04 DATA MIGRATION & INTEGRATION
Migrate, cleanse, and validate data. Integrate seamlessly with connected systems.

05 TESTING & TRAINING
Validate functionality, ensure quality, and empower users with role-based training.

06 GO-LIVE & STABILIZATION
Go live with confidence and ensure a smooth transition with ongoing support and optimization.

Implementation Governance

Cross-functional governance ensures transparency, alignment, and proactive decision-making throughout the journey.

PROJECT MANAGEMENT
Plan, track, and manage resources, timelines, and deliverables.

QUALITY ASSURANCE
Ensure quality at every stage through standards, reviews, and testing.

CHANGE MANAGEMENT
Drive user adoption through communication, engagement, and training.

RISK MANAGEMENT
Identify, assess, and mitigate risks to ensure business continuity.

EXECUTIVE STEERING
Provide strategic oversight, resolve escalations, and ensure outcome alignment.

Every implementation is governed by clarity, accountability, and measurable outcomes.

ALIGN. DELIVER. ENABLE. TRANSFORM.

MiniTax ERP Enterprise Master Proposal

Hosting & Infrastructure

Reliable Performance. Flexible Deployment.

MiniTax ERP is built on a robust, secure, and scalable infrastructure that empowers your business to perform, adapt, and grow—without limits.



DEPLOYMENT MODELS

SECURE CLOUD
Hosted on enterprise-grade cloud infrastructure with built-in security, scalability, and reliability.

PRIVATE CLOUD
Dedicated private environments tailored to your business needs with greater control and customization.

ON-PREMISES
Deploy within your own data center with full control over infrastructure, security, and compliance.

INFRASTRUCTURE CAPABILITIES

HIGH AVAILABILITY
Ensure uninterrupted access with resilient infrastructure.

SCALABLE ARCHITECTURE
Scale resources seamlessly to match your business growth.

AUTOMATED BACKUPS
Scheduled backups to safeguard your critical business data.

DISASTER RECOVERY
Rapid recovery and business continuity when it matters most.

PERFORMANCE MONITORING
Real-time insights and alerts for optimal system performance.

SECURE CONNECTIVITY
End-to-end encryption and secure network access for your business.

ENVIRONMENT SEPARATION
Isolated environments for development, testing, and production.

API INTEGRATION
Seamless integration with third-party systems and services.

> Your ERP infrastructure should be **secure, scalable,** and **ready for growth.**

MINICODE
EMPOWERING GROWTH

MiniTax ERP

Support, Training & Continuous Success

Beyond Go-Live. Always Moving Forward.

MiniTax ERP is more than a platform — it's a partnership. We provide the expertise, resources, and commitment to ensure your team is confident, supported, and continuously empowered at every stage.



IMPLEMENTATION SUPPORT

Guided setup and configuration assistance to ensure a smooth and efficient implementation.

USER TRAINING

Role-based, hands-on training to build confidence and drive user adoption.

TECHNICAL SUPPORT

Responsive, expert support to resolve issues and keep your operations running.

CONTINUOUS IMPROVEMENT

Ongoing reviews and recommendations to help you optimize processes and achieve more.

YOUR SUPPORT JOURNEY

ONBOARDING
We align, plan, and prepare your environment for success.

TRAINING
Your team gets the knowledge and confidence to excel.

GO-LIVE SUPPORT
We're with you every step of the way for a successful launch.

OPERATIONAL SUPPORT
Reliable support that ensures stability and business continuity.

REVIEWS & OPTIMIZATION
We review performance, gather feedback, and drive continuous growth.

OUR SLA COMMITMENT

CRITICAL	HIGH	MEDIUM	STANDARD
System down or critical business impact **Response:** 15 Minutes **Resolution:** 4 Hours	Major functionality affected **Response:** 1 Hour **Resolution:** 8 Hours	Minor functionality impact **Response:** 4 Hours **Resolution:** 24 Hours	General inquiries or enhancements **Response:** 1 Business Day **Resolution:** 3 Business Days

SLA timelines are based on priority and may vary by subscription. Details available in your service agreement.

"Our partnership begins before go-live — and grows with your business."

MINICODE
EMPOWERING GROWTH

WHY MINICODE

One Partner. One Platform. One Future.

At MiniCode, we don't just deliver software. We deliver a foundation for your enterprise to grow, adapt, and lead.

SINCE 2010

Over a decade of delivering trusted technology solutions to enterprises.

DEEP ERP EXPERTISE

Rich experience across industries and business functions to solve real enterprise challenges.

UNIFIED MINITAX ERP PLATFORM

One intelligent platform that unifies your processes, people, and data across the enterprise.



FLEXIBLE & SCALABLE ARCHITECTURE

Built to scale with your business and adapt to your evolving needs effortlessly.

LOCAL MARKET UNDERSTANDING

We understand local business environments and compliance requirements.

CONTINUOUS INNOVATION

We invest in the latest technologies to keep your business ahead of change.

LONG-TERM PARTNERSHIP

We grow with you—building lasting relationships based on trust, value, and success.

DEDICATED SUPPORT

A responsive support team that's always here when you need us.

Let's Build What's Next.

Partner with MiniCode and unlock the full potential of MiniTax ERP to transform your operations, empower your people, and grow your business.

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